



Are you concerned about someone who works or volunteers with children?

Contact Staffordshire LADO

(Local Authority Designated Officer)

To report a concern or allegation that a staff member or volunteer:

- Has or may have harmed a child
- May have committed a criminal offence related to a child
- Behaved towards a child or children in a way that indicates they may pose a risk of harm to children

Step 1: If your workplace has a Designated Senior Manager for dealing with allegations, contact them.

At Hemphalls, the Designated Senior Management is

Mr Sam Compton (Chief Executive Officer)

Miss Amelia Bell (Head Teacher & Designated Safeguarding Lead)

Mrs Julie Hemmings (Deputy Head Teacher & Deputy Designated Safeguarding Lead)

Mrs Rachel Timmis (Assistant Head Teacher & Deputy Designated Safeguarding Lead)

Mrs Karen Timmis (Deputy Designated Safeguarding Lead)

They must contact the Staffordshire Children's Advice and Support Service **within 24 hours of any situation arising at the contact details below**. If your workplace does not have a Designated Senior Manager or if the concern/allegation requires immediate attention, then you must contact the Staffordshire Children's Advice and Support Service directly **within 24 hours of any situation arising at:**

Freephone: 0300 111 8007 (option 1)

(Monday to Thursday 8:30am-5pm and Friday 8:30am-4:30pm)

In an emergency outside office hours, telephone 0345 604 2886

Step 2: The Staffordshire Children's Advice and Support Service will ensure that the matter is passed promptly to the generic Staffordshire LADO Duty Officer, and assist in initiating any priority Safeguarding activities.

Staffordshire LADO provides responsive, effective advice and investigation oversight to promote a safer Children's workforce across the county.

For further information please visit the Staffordshire Safeguarding Children's Board (SSCB) website at: www.staffsscb.org.uk