

# We Are Publishers

Year 6 – Summer Term

## Information Technology



### What I should already know:

- How to create slides using Microsoft PowerPoint
- How to research a topic and present information

### Online Safety



- I will keep my personal information safe online by never sharing my name, address or school.
- I will keep my passwords private and only share these with trusted adults at home and school.
- I will never share photographs of myself with strangers.
- I will ask permission before downloading anything online.
- I will tell a trusted adult if you receive a mean or strange message from anyone.

### Vocabulary

<b>Creative Commons</b>	A license to use images or text from the web without getting permission
<b>Folder</b>	A collection of files on our School Shared file system
<b>Image</b>	Picture, diagram, chart or photograph
<b>Text</b>	The written word

### Essential Knowledge

- I know how to plan my own section of a class yearbook
- I know how to log on to Google Classroom and use Google Slides
- I know how to create a page and input text and images to the page.
- I know how to save my work.

### Essential Skills

- I can gather information from sources for my yearbook page
- I can use word-processing skills
- I can put images onto my yearbook page from the school shared folder.
- I can spot and correct errors in the content I have included on my page